

LONGHOPE PARISH COUNCIL MEETING

Minutes of the ordinary meeting of Longhope Parish Council held at The Latchen Room, Longhope on Monday 21st September at 7.00pm.

1. **WELCOME AND INTRODUCTIONS**
2. **ATTENDANCE** – Councillors Barker, McCoy, Williams, Noble, B Jelf (Clerk), L Tustin (Assistant Clerk) and 6 members of the public
3. **APOLOGIES** – Cllr Francis, District Councillor Tradgett and County Councillor Graham
4. **DECLARATIONS OF INTERESTS AND DISPENSATIONS** – Cllr Williams declared a pecuniary interest in agenda item 7(a)(i)
5. **PUBLIC SESSION**- Members of the public, District Councillors and County Councillor will be invited to address the council at this time. – A member of public asked for clarification on an item in the financial report. The chair was unable to give any further information due to legal privilege
6. **MINUTES OF PREVIOUS MEETINGS** – Members **RESOLVED** that the minutes of the meeting held on 17th August 2026 formed an accurate record of the events and were duly signed by the chair.
7. **LEAD MEMBER REPORTS**
 - a. **ALLOTMENTS** –
 - i. **RENTAL** – Council to discuss the rental for 2027-28. It was **RESOLVED** to move this agenda item to the October meeting. Members **NOTED** that the bonfire had been discontinued and therefore a workable plot would be available once cleared.
 - b. **TREES** – Contract has been let. Work will commence once planning permission has been approved. Planning permission granted - **Noted**
 - c. **RECREATION GROUND COMMITTEE REP** – Cllr Williams gave an update. The RGM had discussed income and forthcoming activities at their last meeting
 - d. **LATCHEN ROOMS REP** – No update
 - e. **DEFIBRILLATOR** – Cllr McCoy reported that the defibrillator is fully operational

8. **ACTIONS** – Council received updates on previous actions -
- a. **Bank Account** Number 478 to be closed. Funds will remain earmarked for the play area loan payments. Ongoing
 - b. **Solar Panels on Latchen Rooms** – Clerk to engage a solicitor to review the lease. Ongoing
 - c. **Speed Signs** – waiting for order to be processed
 - d. **Latchen Bus Shelter** – waiting for quotes
 - e. **Allotments** - Clerk to email allotment holders requesting they take home their green waste. Ongoing – Cllr Williams to supply details
 - f. **Defibrillator** – Clerk to issue a letter of thanks to Don Rose Price for all his hard work, Ongoing
 - g. **Trees** – Clerk to write to the owners of Preece Farm and thank for them for the tree removal. Ongoing
 - h. **Common Land** – Council has engaged Land and Property Management, and an initial meeting has been held. Further meeting planned for September. – no date set up at moment – probably October
 - i. **Legionella** - Clerk to engage a specialist contractor to carry out a Legionella risk assessment for the Allotments and Latchen Room. Initial quote has been received. Need to get more quotes
9. **Finance** – To receive the parish accounts, authorise payments as detailed, note income, spend against budget – Members **AUTHORISED** the payment list and **NOTED** the income
- a. Members **AGREED** the budget report and it was duly signed by the chair

(a)	Statement of Accounts as at 14th September 2026		
	Commercial Instant Access Account – ending 305	£	2604.31
	Commercial Instant Access Account- ending 478	£	31857.27
	Community Account – ending 626	£	10449.95
	Community Account – ending 731	£	8359.83
	Community Account – ending 568	£	15726.05
(b)	Section 137 of Local Government Act 1972		None
(d)	Payments made between meetings		

	99 Web SO	£	30.00
	R&J Contracting – grass contracting	£	480.00
	Grass cutting advert	£	103.61
	Water Plus – Allotment	£	107.46
	Clerks’ salary and HMRC (Aug)	£	782.32
	EE Phone contract	£	37.16
	Markel Insurance	£	56.00
	Bank Service Charge	£	4.25
	Croner HR	£	138.14
	Alston Asquith	£	3000.00
	Acer Tree Services – Bank clearance	£	450.00
	Taurus Heating Solution – Tap on allotments	£	242.40
	Taurus HR	£	2325.00
	Scribe Allotments	£	111.60
(e)	BACS Payments for Approval		
	Clerks’ salary, HMRC, WFH (Sept)	£	3120.85
	PATA Payroll	£	80.10
	Alston Asquith	£	600.00
(f)	Income Received – Since last meeting	£	
	Bank Interest 478	£	14.16

10. **PLANNING APPLICATIONS** – To agree responses to recent applications, to ratify comments made between meetings and to note decisions

a. Received –

P1002/26/FUL Demolition of existing lower ground floor garage and balcony.
Erection of replacement lower ground floor garage, games room and balcony above. Application of cream-coloured silicone render to the dwelling and installation of anthracite grey cladding. Millbank, Chessgrove Lane, Longhope, - There were no objections to this application

b. Responded – None

c. Dealt with between meetings - P0948/26/FUL Conversion of a Barn to a Self-Build Dwelling with Associated Works. Demolition of Agricultural

Structures, Land & Buildings West of Preecemoor Farm, School Lane,
Longhope

- d. **Decided since last meeting** -
 - e. **Withdrawn since last meeting** – none
 - f. **Appeals** – No update
 - g. **Enforcement** – There are 18 enforcements with the FoDDC Enforcement Team. Updates will be provided when received.
- 11. **SPEED LIMIT** – Council noted the introduction of a 50-mph speed limit on A4136 between the junction with Old Hill and Dean Meadows, Mitcheldean.
 - 12. **OPERATION LONDON BRIDGE PROTOCOL** – Council **RESOLVED** to adopt the protocol
 - 13. **ITEMS FOR NEXT OR FUTURE MEETINGS** - Council to agree items for future agendas - Allotments
 - 14. **NEXT MEETING** – An Ordinary meeting of the Council was confirmed for 19th October 2026 at 7pm in The Latchen Room.
 - 15. **FUTURE MEETINGS** : 16th November 2026, 21st December 2026, 18th January 2027, 15th February 2027 and 15th March 2027
 - 16. **CLOSE OF MEETING** - The meeting closed at 7.24 pm

Part B: Exclusion of the Press and Public

In accordance with the Public Bodies (Admission to Meetings) Act 1960 and Section 100A(4) of the Local Government Act 1972, the Council resolved that, due to the confidential nature of the business to be transacted, the press and public be excluded for the duration of Part B of the meeting.

B17 CORRESPONDENCE

The clerk gave an update on current legal matters and advised that the situation is ongoing.

B18 STAFFING

Members resolved to pay the Clerks overtime.

B19 CLOSE OF MEETING The meeting closed at 8.02 pm