

# LONGHOPE PARISH COUNCIL

*longhopeparishcouncil.org*

Clerk: Kate Hearne  
7 The Napping, Longhope, Gloucestershire, GL17 0QW  
Email: [clerk@longhopeparishcouncil.org](mailto:clerk@longhopeparishcouncil.org)  
Phone: 07944321298

## To all members of the Parish Council:

You are summoned to attend the Parish Council meeting to be held on Monday 17<sup>th</sup> February 2025 at **19:00** in the Latchen Rooms for the transaction of business on the following agenda.

**KATE HEARNE**  
**CLERK TO THE COUNCIL**  
10<sup>th</sup> February 2025

*Members of the public should be aware that being present at a meeting of the Council or one of its committees or sub-committees will be deemed as the person having given consent to being recorded (photograph, film or audio recording) at the meeting, by any person present.*

## **AGENDA**

### **1 APOLOGIES**

To receive apologies for absence.

### **2 DECLARATIONS OF INTEREST**

To receive declarations of interest from members in matters on this agenda or to be declared as arising during the meeting.

### **3 DISPENSATION REQUESTS**

To consider any requests for dispensations in respect of Disclosable Pecuniary Interests.

### **4 MINUTES OF MEETING HELD 20<sup>th</sup> JANUARY 2025**

To approve the draft minutes.

### **5 FENCING AROUND PLAY AREA**

6.1 To update on the progress with the fencing around the play area.

### **6 CHARITIES**

6.1 To update on the Rose Barton and Margaret Skelton charity and The May Hill Trust charity.

### **7 COUNCILLOR ROLES & RESPONSIBILITIES**

7.1 To discuss and update the role and responsibilities of Councillors due to recent changes in personnel.

### **8 HEALTH & SAFETY POLICY**

8.1 To update on the progress made and further amendments needed to the Health and Safety Policy.

## **9 POLICIES**

9.1 To discuss on the updates needed to LPC's other policies.

## **10 OLD HILL ROAD JUNCTION (A4136)**

10.1 To discuss the concerns raised regarding the junction at the top of Old Hill.

## **11 PHOTOS & LANYARDS**

11.1 To discuss the suggestion that Councillors and Clerk have photos and lanyards.

## **12 MAY HILL NOTICEBOARD**

12.1 To discuss the deteriorated state of the noticeboard at May Hill.

## **13 PUBLIC ISSUES**

13.1 To allow comments / questions from the public (limited to 15 minutes, Standing Orders suspended)

## **14 TO RECEIVE THE CLERK'S REPORT**

## **15 TO RECEIVE A REPORT FROM COUNTY COUNCILLOR**

## **16 TO RECEIVE REPORTS FROM DISTRICT COUNCILLORS**

## **17 TO RECEIVE REPORTS FROM PARISH COUNCILLORS & COUNCIL REPRESENTATIVES**

## **18 PLANNING**

18.1 FODDC – APPLICATIONS RECEIVED: to agree response(s)

|        | <b>LPA Ref / applicant</b>                                   | <b>Location</b>                                                | <b>Proposal</b>                                                                                                                                                          |
|--------|--------------------------------------------------------------|----------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 18.1.1 | P0027/25/FUL<br>E.C. Investments<br>(Gloucestershire)<br>Ltd | Longhope:<br>Old Rectory,<br>School Lane                       | Erection of a small two storey extension to enable two residential rooms to be increased in size.                                                                        |
| 18.1.2 | P0015/25/FUL<br>Mr N Bishop                                  | Longhope:<br>Longhope<br>Mushroom<br>Farm,<br>Monmouth<br>Road | Erection of storage building for general use and demolition of existing building and associated works.                                                                   |
| 18.1.3 | P1508/24/FUL<br>Mr S Love                                    | May Hill:<br>Tree Tops,<br>Yartleton Lane                      | Erection of replacement self-build dwelling including associated works and access alterations. Demolition of existing dwelling.                                          |
| 18.1.4 | F/25/00051/PRMA<br>Mr J Cotton                               | Longhope:<br>Hollybush<br>Farm, Ross<br>Road                   | Application for new premises licence (Parlour Deli).                                                                                                                     |
| 18.1.5 | P0088/25/FUL<br>Ms L Williams                                | Longhope:<br>Whiteleas,<br>Dursley Cross                       | Erection of two storey side extension, single storey rear/side extension with roof terrace and porch with associated works. Demolition of conservatory and utility room. |

## 19 FINANCE

19.1 To approve (retrospectively), accounts paid:

| Ref   | Payee      | Inv. No. | Purpose                                    | Method of payment | Net          | VAT          | Total         |
|-------|------------|----------|--------------------------------------------|-------------------|--------------|--------------|---------------|
| 24.66 | 99 Web Ltd |          | Web management for January                 | Standing order    | <b>25.00</b> | <b>5.00</b>  | <b>30.00</b>  |
| 24.67 | EE         |          | Mobile phone monthly contract - January    | DD                | <b>27.14</b> | <b>5.43</b>  | <b>32.57</b>  |
| 24.68 | Water Plus |          | Water for allotments – 14.12.24 - 14.01.25 | DD                | <b>15.63</b> | <b>0.00</b>  | <b>15.63</b>  |
| 24.69 | 99 Web Ltd |          | New email address set up                   | Manual payment    | <b>25.00</b> | <b>5.00</b>  | <b>30.00</b>  |
|       |            |          |                                            | <b>TOTALS:</b>    | <b>92.77</b> | <b>15.43</b> | <b>108.20</b> |

## 20 DATES OF FUTURE MEETINGS AND ASSOCIATED TIMETABLE

| Date    | Time  | Meeting                | Venue                   |
|---------|-------|------------------------|-------------------------|
| 17 Mar  | 19:00 | Monthly Parish Council | Latchen Rooms, Longhope |
| 21 Apr  | 19:00 | Monthly Parish Council | Latchen Rooms, Longhope |
| 19 May  | 18:30 | Annual Parish Council  | Latchen Rooms, Longhope |
| 16 Jun  | 19:00 | Monthly Parish Council | Latchen Rooms, Longhope |
| 21 Jul  | 19:00 | Monthly Parish Council | Latchen Rooms, Longhope |
| 15 Sept | 19:00 | Monthly Parish Council | Latchen Rooms, Longhope |
| 20 Oct  | 19:00 | Monthly Parish Council | Latchen Rooms, Longhope |
| 17 Nov  | 19:00 | Monthly Parish Council | Latchen Rooms, Longhope |

## 21 CONFIDENTIAL BUSINESS

21.1 It is proposed that the press and public be excluded from the remainder of the meeting, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

### NB

Requests for items to be included on the agenda must be advised, in writing, to the Clerk not less than 10 days prior to the meeting.

Requests for dispensations regarding interests must be advised, in writing – with reasons – by the Friday prior to the meeting.