

# LONGHOPE PARISH COUNCIL

I hereby give notice that the Meeting of Longhope Parish Council will be held at **The Latchen Rooms, Longhope on Monday 18<sup>th</sup> December 2023 at 7.00pm**

**Members of the Council** are hereby summoned to attend for the purpose of transacting the business as set out below.

**All residents** of the Parish are welcome to attend, and a short period of time is set aside for members of the public to raise questions.

Yours truly, A. Seabrook, Clerk

11<sup>th</sup> December 2023

## SAFETY EVACUATION ANNOUNCEMENT

- 1) To note apologies for absence.
- 2) To receive any issues from members of the public (15 Minutes)  
*Please note the Clerk will only minute the public's comments during this agenda item.*
- 3) To receive County and District Councillor reports
- 4) To receive any Declaration of Interests
- 5) To receive requests for Dispensations
- 6) To approve the minutes of the Meeting of Longhope Parish Council held on 20<sup>th</sup> November 2023
- 7) To receive an update on planning matters
  - a) P1467/23/FUL – Land at The Manor House, Church Road, Longhope – Erection of No. 2 two bedroom single storey self-build retirement dwellings with associated works.
  - b) P1449/23/FUL – Land at Stepps Farm, Monmouth Road, Longhope – Erection of five dwellings, new landscaping, and associated works. Demolition of Dutch barn.
  - c) P1443/23/FUL – Courtfield Barn, Church Road, Longhope – Installation of two heat pumps and associated works.
  - d) P1513/23/FUL – Coglán Orchard, Latchen, Longhope – Removal of condition 5 (obscure glass to first floor window and roof lights to rear elevation) as roof lights not fitted and window is not on the first floor level relating to planning permission P1307/17/FUL.
  - e) P1535/23/FUL – The Temple, Old Monmouth Road, Longhope – Erection of one new dwelling with associated parking and landscaping.
- 8) To elect two members onto the GAPTC Executive Committee
- 9) To review Council's Code of Conduct
- 10) To consider adopting the Biodiversity Policy

- 11) To consider a Councillor taking responsibility of the VAS & ANPR Cameras
- 12) To consider a Councillor taking responsibility for the Parish Council's Social Media accounts
- 13) To Consider having a Councillor as a 'Corporate Trustee' on the Hobbs Nature Reserve Trust
- 14) To note cost per household of 20% increase in Precept
- 15) To consider adopting the Vexatious Complaints Procedure
- 16) To consider removing the dog signs from the land behind the Latchen Rooms
- 17) To consider donation request from the Recreation Ground Management Committee
- 18) To receive Councillor reports
- 19) To receive a report from the Clerk (for information only)
- 20) To receive the accounts/finance reports
  - a) To approve the Payment Schedule
  - b) To approve the petty cash figures
  - c) To receive the bank reconciliation
  - d) To receive the budget vs spend report for the year to date.
  - e) To confirm that the monthly financial checks have been carried out
- 21) **SEPARATE BUSINESS**

*Pursuant to 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and press leave the meeting during the consideration of:*

  - a) *To note the Clerk's annual pay rise*

**Date of next Full Council Meeting: Monday 15<sup>th</sup> January 2024**