

LONGHOPE PARISH COUNCIL

I hereby give notice that the Meeting of Longhope Parish Council will be held at **The Latchen Rooms, Longhope on Monday 20th November 2023 at 7.00pm**

Members of the Council are hereby summoned to attend for the purpose of transacting the business as set out below.

All residents of the Parish are welcome to attend, and a short period of time is set aside for members of the public to raise questions.

Yours truly, A. Seabrook, Clerk

13th November 2023

SAFETY EVACUATION ANNOUNCEMENT

- 1) To note apologies for absence.
- 2) To receive any issues from members of the public (15 Minutes)
Please note the Clerk will only minute the public's comments during this agenda item
- 3) To receive County and District Councillor reports
- 4) To receive any Declaration of Interests
- 5) To receive requests for Dispensations
- 6) To approve the minutes of the Meeting of Longhope Parish Council held on 16th October 2023
- 7) To receive an update on planning matters
- 8) To note the election of four new Parish Councillors
- 9) To elect a Vice-Chairman
- 10) To consider the donation request for the D-Day 80th Anniversary Event being held in Mitcheldean
- 11) To review the Council's Financial Regulations
- 12) To review the Council's Risk Management Schedule
- 13) To consider distributing the Councillors responsibilities
- 14) To elect a Planning Committee
- 15) To consider the budget for 2024/25
- 16) To consider the Precept for 2024/25

- 17) To receive Councillor reports
- 18) To receive a report from the Clerk (for information only)
- 19) To receive the accounts/finance reports
 - a) To approve the Payment Schedule
 - b) To receive the bank reconciliation up to the end of October
 - c) To receive the budget vs spend report for the year to date.
 - d) To confirm that the monthly financial checks have been carried out
- 20) SEPARATE BUSINESS

Pursuant to 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because. of the confidential nature of the business to be transacted, the public and press leave the meeting. during the consideration of:

 - a) *To note the employment of a permanent Parish Clerk*