

LONGHOPE PARISH COUNCIL

To all members of the Council

You are hereby summoned to attend a Meeting of Longhope Parish Council for the purpose of transacting the following business.

All Residents of the Parish are welcome to attend, and a short period of time will be set aside for members of the public to make statements or raise questions.

Signed

Gary Nicholas - Clerk to the Council

11th July 2023

Agenda for the Meeting of LONGHOPE PARISH COUNCIL To be held on Monday 17th July 2023 at 7pm At The Latchen Room, Longhope

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status, and any disability) crime and disorder, Health and Safety and Human Rights.

- 1. Welcome from Chair of Council (including Safety Evacuation Notice)**
- 2. Apologies for absence**
- 3. Public Forum**
 - Members of the Public are invited to speak and/or ask questions of the Parish Council at this point in the agenda. 10 minutes will be allocated, to be used at the discretion of the Chair of the Council. Members are not entitled to participate in any other part of the Councils meeting
 - Council will consider points raised, but neither debate nor decision making is permitted within the public forum. Members of the public are not permitted to take part in the meeting once the Public Forum has closed, and the Councils Standing Orders been resumed.
- 4. Verbal report from County Councillor Philip Robinson, if in attendance**
- 5. Verbal reports from FOD District Councillors John Francis and Dave Tradgett, if in attendance**
- 6. Council Members to review their Declaration of Interest forms, last completed in May 2023, and if necessary, update.**
- 7. Declaration of interest in any agenda items**
- 8. To consider any requests, for Dispensations, received in advance of meeting.**
- 9. To approve the Minutes of the regular and extraordinary Meetings of Longhope Parish Council, held on the 5th and 19th of June 2023 (respectively).**
- 10. Council to formally acknowledge invitation to a forthcoming road safety meeting with Gloucestershire Constabulary and confirm its intention to attend.**
- 11. Council to acknowledge the resignation, by Cllr East, from the position of Vice Chairman, and consider whether a replacement should be appointed.**

- 12. Review any items, that required action, from the previous meeting, and receive an update on any outstanding items.**
- 13. Receive update, from Cllr Gough, on communication received from FOD DC Planning Enforcement - in relation to the Ha-Ha fence adjacent to Old Elm Rise.**
- 14. To Consider Planning Applications Received:**
 - P0741/23/FUL | Change of use of land for permanent siting of static caravan to include wooden decking and garden area for use as holiday let purposes only. (Retrospective). | Preecemoor Farm School Lane Longhope Gloucestershire GL17 0LJ
- 15. Council to consider the quotes received, and circulated, for the repairs and refurbishment of the Council owned bus shelters on the Latchen.**
- 16. Council to consider the quote/s received for the replacement of the Council owned bus shelter on the A40.**
- 17. Council to Consider approving expenditure (£100 maximum) on timber materials for the construction of a book exchange at the lower Latchen Bus Shelter.**
- 18. Council to consider approval of expenditure on daffodil bulbs. To be planted (with the help of residents) across the village this autumn.**
- 19. Council to consider arrangements for its grass cutting/estate maintenance requirements:**
 - a) Council to consider formally terminating its contract with current contractor, on a for cause basis – ie. Poor/non-performance.
 - b) Council to formally acknowledge/approve emergency expenditure on estate maintenance works, authorised by the Clerk and Chairman - as per LPC Financial Regulations section 4.
 - c) Council to consider appointing alternative estate maintenance contractor.
- 20. Council to consider residents responsibilities in relation to public footpaths.**
- 21. Council to consider its position in relation to the Hobbs Nature Reserve Trust, as well as their request for a Council Representative to replace former LPC member Geoff Bick.**
- 22. Council to receive update from Cllr Haines on the progression of fencing works at the rear of the Latchen Rooms (as approved at the June 19th 2023 meeting).**
- 23. Council to receive update from Clerk on the stonemason's inspection of the Church Road drinking trough and the A40 War Memorial**
 - Council to consider next steps in relation to the drinking trough, and arrangements for a new legal agreement with the landowners.
 - Council to consider works required to the A40 War Memorial, and any necessary next steps.
- 24. Council to receive update from Cllr Moverley, regarding Hope Brook School and a potential speed awareness initiative.**

25. Outstanding works at Longhope Play Park

- Consider quotes for fencing, or any additional steps necessary to obtain appropriate costings.
- Consider allocating funds for the installation of the Play Park safety signage and agree locations.
- Consider the need for additional Litter bins within the Play Park area, and if necessary, allocate funding.
- Consider the need for additional safety matting within play area, and if necessary, allocate funding.

26. Council to receive further information from Cllr Moverley, in relation to costings, for his proposal which would involve the removal of 50% of the public use mixed waste (ie. litter and dog waste) bins, with the remaining bins being used solely for dog waste ie. No litter to be deposited. Instead, residents are to be encouraged to take home and recycle.

27. Consider any arrangements required for commencing the review of the Longhope Emergency Plan

28. Consider any arrangements required for commencing the Longhope NDP Renewal

29. Receive Councillors Reports

30. Clerks Report

- Receive LPC Organisational Structure Chart – as developed by the Clerk and Chair
- Receive update on the annual renewal of the Councils Insurance Policy

31. Council to receive update on the submission of the Annual Governance and Accountability Return, as approved at the June 5th meeting.

32. Council to receive update on the advertised (ordinary) councillor vacancy and agree next steps - in accordance with the Councils approved co-option policy.

33. Council to receive an update on the Allotments, following a site inspection, and consider any actions required.

34. Public Forum

- Members of the Public are invited to speak and/or ask questions of the Parish Council at this point in the agenda. 10 minutes will be allocated, to be used at the discretion of the Chair of the Council.

35. To receive the accounts/finance reports

- Consider approval of the payment Schedule
- Acknowledge that the monthly financial check for June 2023 has been completed
- Acknowledge that a copy of the cashbook has been circulated and the bank reconciliation, up to June 30th 2023, has been completed.
- To receive the budget versus spend report for the 2023/24 year up to June 30th.

36. Next ordinary meeting of the Council scheduled for the 11th September 2023

37. Close of meeting