

**Minutes for the Extraordinary Meeting of
LONGHOPE PARISH COUNCIL
Held on Thursday 13th of April 2023 at 6:30pm
At The Longhope Recreation Ground Pavilion, Longhope**

Present: Parish Councillors – Cllr Gary Nicholas (Chair), Cllr Richard Gough, Cllr Dave East, Cllr Lee Haines, Cllr Jackie Barker, Cllr Rob Seabrook and Cllr Geoff Bick

No members of the public in attendance.

1. Welcome from Chair of Council (including Safety Evacuation Notice)

2. Apologies for absence

Apologies received from Cllr Vicky Brobyn

3. Public Forum

No Matters Raised.

4. Declaration of interest in any agenda items

Cllr East declared a non-pecuniary interest in item 8. And will take no part in any discussion on this item.

5. To receive requests for Dispensations

No Requests Received

6. Adoption of the draft Publication Scheme presented by Cllr Nicholas

Council agreed to adopt the Publication Scheme as presented. **Action:** Clerk

7. Council to consider quotations received for the following contracts:

- **Seasonal grass cutting of Parish Council owned land.**

*Having finally received confirmation from the Monitoring Officer that they could consider both quotes previously received as being valid, the Council agreed to accept a quotation from AM Ground care. Although this was not the cheapest quote, various Councillors felt that additional value is gained from using a local contractor, who also held the contract in 2022. It was agreed by Council that the Contractor should be contacted to confirm that the quotation had been made with full consideration of the terms contained within the tender invitation, and if it had the tender process could proceed to contract stage with works to commence ASAP. **Action:** Clerk*

- **2023/24 annual contract for emptying of Parish Council owned litter bins.**

As per the above confirmation from the Monitoring Office, the Council agreed to accept the only quotation, from AM Groundcare, received for these works. It was agreed by Council that the Contractor should be contacted to confirm that the quotation had been

made with full consideration of the terms contained within the tender invitation, and if it had the tender process could proceed to contract stage with works to commence ASAP.

Action: Clerk

8. Council to consider formal approval of invoices for recent estate maintenance works.

Council approved the following invoices in relation to previously agreed works. All works came in within the approved budget. These works had been budgeted for in the 2022/23 financial year, as such the invoices will be paid from the Councils reserves funds, as opposed to current precept funds within the Councils Current account.

9. Public Forum

No Matters Raised

10. Annual Meeting of Longhope Parish Council – Wednesday 10th of May 2023.

11. Meeting Closed at 19:10 PM

Agreed by Council as being a true and accurate record of the above meeting:

Signed:

Dated: