

LONGHOPE PARISH COUNCIL

To all members of the Parish Council:

You are summoned to attend the Parish Council meeting to be held on Monday 19th July 2021 in Longhope Recreation Ground Pavilion at 19:00 for the transaction of business on the following agenda.



RICHARD CRIGHTON
LOCUM CLERK TO THE COUNCIL
14th July 2021

Councillors and members of the public are reminded that the meeting may be filmed and / or recorded

AGENDA

1 APOLOGIES

To receive apologies for absence

2 DECLARATIONS OF INTEREST

To receive declarations of interest from members in matters on this agenda or arising during the meeting

3 DISPENSATION REQUESTS

To consider any requests for dispensations in respect of Disclosable Pecuniary Interests

4 MINUTES OF PREVIOUS MEETING

To approve the minutes of the previous meeting held 4 May 2021

5 MATTERS ARISING FROM PREVIOUS MEETING

6 APPOINTMENT OF THE LOCUM CLERK

To confirm the terms of the appointment of Mr Crighton as Locum Clerk (details attached)

7 PLANNING COMMITTEE MEETING

7.1 To note responses suggested / made by the Planning Committee to the following applications

FODDC Ref	Location	Proposal
P0992/21/FUL	Longhope: Hazeldene, Old Hill	Erection of a balustrade (1.1m tall) around the perimeter of the flat roof of a single storey section of the dwelling
P1092/21/FUL	May Hill: Tree Tops, Yarleton Lane	Raising the rook height to allow for additional living space. Erection of a single storey extension and carport
P1048/21/FUL	Longhope: 3 The Bramleys	Erection of a single storey extension

NB Please note that members of the public are not permitted to address the meeting except during the two public participation sessions unless invited to do so by the Chairman.

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P1092/21/FUL	Longhope: Hopesbrook House, Gamage Hill	Erection of two storey extension with associated works. Demolition of existing single storey annexe
P0899/21/FUL	Longhope: The Cottage, Old Hill	Erection of a single storey rear and two storey side extension with two storey front gallery
P1087/21/FUL	Little London: Wild Oak Farm	The residential conversion of an existing redundant cottage and barn on an essential needs basis to support the rural enterprise at Wild Oak Farm
P1013/21/FUL	Longhope: New Dwelling, Church Road	Erection of dwelling and detached garage
P1105/21/FUL	Longhope: Old School, School Lane	Construction of 4 dwellings
P1186/21/FUL	Longhope: Hazelwood, Velthouse Lane	Single storey side extension to form sun room.

7.2 To agree Terms of Reference for the Planning Committee (draft attached)

8 TO ALLOCATE COUNCILLOR RESPONSIBILITIES FOR:

- 8.1 Coronavirus response
- 8.2 Environment
- 8.3 Flooding
- 8.4 Highways & Transport
- 8.5 Snow Warden
- 8.6 Emergency Planning
- 8.7 Health & Dementia Awareness
- 8.8 Disability & Accessibility
- 8.9 Latchen Room Committee

9 TO APPOINT ONE FURTHER COUNCILLOR TO EACH OF THE FOLLOWING COMMITTEES:

- 9.1 Staffing
- 9.2 Planning
- 9.3 Finance

10 REPORT FROM COUNTY COUNCILLOR BRYAN ROBINSON

11 REPORT FROM DISTRICT COUNCILLOR PHILIP ROBINSON

12 REPORT FROM MEMBERS

To receive report(s) from member(s)

13 SPEED INITIATIVE ON MAY HILL

To receive a report from, and consider support for a villager led speed initiative on May Hill

14 HOBBS QUARRY

To receive a report from, and consider support for a villager led project relating to Hobbs Quarry

15 BENCH ON MAY HILL

To consider a request for the placement of a bench on May Hill and consider alternatives.

16 VEHICLE ACTIVATED SIGN (VAS)

To consider the purchase of a battery charger for the VAS

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17 LONGHOPE PLAY PARK

- 17.1 To receive a report on Phase 1 of the Council led refurbishment
17.2 To consider Phase 2 and other general repairs required.

18 GENERAL DATA PROTECTION REGULATIONS (GDPR)

- 18.1 To consider undertaking an urgent review of parish Council archives to ensure compliance with GDPR
18.2 To consider adopting the Gloucestershire Archives Parish & Town Council retention and preservation guidelines.

19 FINANCE

- 19.1 To approve payment of the following accounts:

Chq. No.	Payee	Purpose	Net £	VAT* £	Payment value £
	Paul Sims	Wages - June	214.80		214.80
	Waterplus	Allotments water			44.35
	Smiths Waste	Waste collection			29.70
	PATA	Payroll			39.65
	HMRC	PAYE			405.80
TOTALS					734.30

* VAT element not identified – invoices not seen.

- 19.2 To consider the monthly financial report.
19.3 To consider adding more bank signatories.

20 TO CONSIDER AN ALTERNATIVE WEB HOSTING COMPANY FOR THE PARISH COUNCIL WEBSITE

21 TO CLARIFY THE SITUATION REGARDING COUNCILLORS' PARISH COUNCIL EMAIL ADDRESSES

22 TO CONSIDER AN ALTERNATIVE VENUE FOR PARISH COUNCIL MEETINGS

23 PUBLIC COMMENT & QUESTIONS

To invite members of the public to ask questions and comment on what has been said during the meeting.

24 DATE OF NEXT MEETING

Monday 16 August 2021 at 19:00

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