

**Minutes of the Meeting of
LONGHOPE PARISH COUNCIL
held on Monday 20th April 2015**

PRESENT: Cllrs. C Tilling, M Phelps, D East, I Barnes, T Barnes, D Attrill, S Brooks and Mr A Maliphant (Clerk) with three local residents

1. Apologies for absence were received from Cllr S Stephens

2. There were no declarations of interest

3. Minutes of the meeting on March 16th

These were agreed as a true record and signed accordingly.

4. Members' Reports

DE reported that residents were anxious to clear the brook again. MP raised the issue of a wedding photograph request for Easter Saturday, and DE advised that despite the chairman being prepared to arrange access to May Hill, the bride had not rung on the day.

5. Clerk's Report & Correspondence

The clerk noted that only four people had been elected unopposed to the parish council from May 11th, and gave acceptance of office and declaration of interest forms to those concerned. A model agenda for the annual meeting in May had been circulated in advance and was approved. After discussion, it was agreed in light of the low membership that to save embarrassment nominations for chair and vice chair would be given to the clerk by the new members, with SS as retiring chairman having a casting vote if required.

A model code of conduct for the parish council had also been circulated, and this was approved for adoption. Proposals from the Recreation Ground Committee to spend some of the Roger Kerslake legacy on an extension to the pavilion were approved, and it was agreed to pay the necessary planning application fee of £97.50.

6. Finance

The following invoices were approved for payment:

Andrew Maliphant	540.38	March salary & expenses
PATA (UK)	25.50	Payroll costs
HMRC	12.60	PAYE
Merlin Waste	33.90	April waste collection
Forest of Dean District Council	97.50	Planning application

The latest financial report was received with thanks. It was agreed to reappoint Shirley Fowler as internal auditor, with an expected fee of £85.

7. Next Parish Council Meeting - Monday 18th May – MP gave his apologies in advance

Signed:.....Chairman. Date:.....