

LONGHOPE PARISH COUNCIL

Minutes of the meeting held on Monday 3rd October 2022 at 7.00pm at The Latchen Rooms,
Longhope

Present:

Parish Councillors: Gary Nicholas (Chair), Richard Gough, Dave East, Geoff Bick, Vicky Brobyn, and Jackie Barker
Also present: April Seabrook (Clerk)
8 members of the public

1. To note apologies for absence

Cllr Dean White, County Councillor Philip Robinson and District Councillors Brian Robinson and Brian Jones

2. Members of the public issues (15 minutes Standing Orders suspended)

Resident asked if there had been any update regarding changing the speed limit on the A40 and was informed that a chasing email would be sent to County Councillor Philip Robinson.

A resident suggested developing wildflower areas in the village and is going to liaise with Cllr Vicky Brobyn regarding areas that could be consider for this purpose.

A resident informed Council that the Flood Action Group was now in discussions with senior officers from the County Council including the Highways Department and the District Council. The issues being consider are drainage on Church Road, Flood Abatement s106 monies from any new builds and regular walks were taking place along the brook to keep it clear. Natural flood management along the brook is also being considered.

3. County & District Councillor Reports

None

4. Declarations of Interests

Cllr East declared an interest in item 8 and 12 as he is related to the contractor who has produced the quote, and therefore will not join in the discussion of vote on these items

5. Requests for Dispensations

None

6. Minutes of the Extraordinary Meeting held on 26th September 2022

It was resolved to accept the minutes of the Extraordinary meeting which was held on 26th September 2022 as an accurate record of the meeting, and was signed by the Chairman.

7. Planning matters

a) P1106/22/FUL – Land to the West of Blakemore Park, Little London – Change of use of land to allow for creation of natural burial site with associated access and pedestrian pathways and works.

Objections, as the ground is uneven with springs nearby, and there are concerns regarding drainage and the potential pollution of the nearby water course, as well as the danger of erosion.

Also, Council felt that not enough attention was paid to the guidance for natural burial ground operators issued by the Ministry of Justice, in particular around environmental and ecological matters, and the proposal will not enhance the landscape nor reflect local character.

There are also concerns regarding increase traffic that this site would produce, causing issues at the junction with the main road where there is no safe pedestrian walkway or cycle path.

b) P1004/22/FUL – Annex, Courtfield Barn, Church Road, Longhope – Conversion of garage/home office to two storey annexe accommodation ancillary to main dwelling with the erection of a single storey porch extension and external staircase with associated alterations and works. (part retrospective).

No objections

C) P1229/22/FUL – Chessgrove Farm, Chessgrove Lane, Longhope – Variation of Condition 3 (The application site and the two buildings on it shall be used solely for the rearing of turkeys) relating to P1054/18/FUL to allow for the rearing of broiler chickens.

Condition number 3

Conditions removal:

The condition is required to be changed to allow use of the building for rearing of broiler chickens.

The application site and the two buildings on it (the site is identified by a red outline on drawing IP/SB/01, dated July 18) shall be used solely for the rearing of broiler chickens and shall not exceed the following levels of poultry accommodation at the site:

- No more than 80,000 broiler chickens at any one time
- No more than 7.6 flocks of broiler chickens to be accommodated at the site in any 12-month period
- Full records of number of broiler chickens and flocks per 12 month period shall be retained for the development and be made available for inspection upon 7 days of a written request by the local planning authority.

No objections

d) P1225/22/FUL – Chessgrove Farm, Chessgrove Lane, Longhope – Erection of 2 no. additional poultry buildings with associated infrastructure.

No objections

e) DF15170 P0441/22/LBC – Brook Farm, Monmouth Road Longhope – Amended Description: Listed building consent for minor internal alterations and loft conversion with associated work, as well as the introduction of a wood burning stove and flue to the associated annexe building.

No objections

8. Quote for Cutting Back Overgrown Vegetation in Allotment Area

Council agreed the quote for £5,552.00 to carry out the following tasks, to cut back overgrown vegetation in the allotment area, to carry out the work required on the land behind the Latchen Rooms and the tree work at Brookend (the quote for the tree work at Brookend will be ratified at the November meeting). **Action: Cllr Nicholas & Clerk**

9. Review of Council's Neighbourhood Development Plan

The Clerk informed Council that she had received a reply for the District Council and GRCC regarding assisting with the review of Council's NDP and that she would forward the emails to Cllrs Brobyn, Nicholas and Gough, who are going to hold a meeting to take this matter forward.

Action: Cllrs Brobyn, Nicholas, Gough & Clerk

10. Council's New Website

The Clerk informed Council that the new website had gone live today. Cllrs Brobyn, Gough and Bick requested that their phone numbers are added to the website. **Action: Clerk**

11. Coronation Event

Council agreed that they would hold a Coronation Event, but would not take this matter forward until the date of the Coronation has been set. **Action: Clerk**

12. Quote for Works to be Carried Out Behind on Land Behind the Latchen Rooms

Council agreed the quote for £5,552.00 to carry out the following tasks, to cut back overgrown vegetation in the allotment area, to carry out the work required on the land behind the Latchen Rooms and the tree work at Brookend (the quote for the tree work at Brookend will be ratified at the November meeting). **Action: Cllr Nicholas & Clerk**

13. Updated Standing Orders

Council agreed to adopt the updated Standing Orders. **Action: Clerk**

14. Overgrown Hedges in Village

Council noted that the overgrown hedges in the village have now been cut.

15. Memorial to Queen Elizabeth II

Council agreed that they would like to have a memorial to Queen Elizabeth II in the village, and would add this item to the village survey to collect resident's thoughts on this matter.

Action: Cllr Nicholas, Brobyn & Barker

16. Village Survey

Council agreed that a meeting was to be held to discuss the items to add to the village survey.

Action: Cllrs Nicholas, Brobyn & Barker

17. Bus Timetable for Buses Travelling along the A40

Council agreed that an email should be sent to Stagecoach copied to County Councillor Philip Robinson regarding the timetable for the buses going to and from Ross-On-Wye. **Action: Clerk**

18. Accessibility Issues on the Pavements and Footpaths in the Village

Council agreed that a meeting with the County Council Area Highways Manager should be arranged to discuss the camber of the pavement along Church Road, the lack of pavements from the Recreation Ground to the corner of Latchen that can be used by wheelchairs etc and the dangerous junction for pedestrians where Church Road meets Latchen. **Action: Clerk**

19. Allotment Boundaries and Enforcement of Tenancy Conditions

Council discussed the fact that an area in the allotments was being used by a resident to store items and so it was agreed that a letter would be sent requesting the removal of the items.

Action: Cllr Nicholas & Clerk

20. Work Carried out on Brook

Council ratified the payment of £350 to redirect the water in the brook at Brookend to help reduce the chance of the brook flooding.

21. Resignation of Leigh Stephens

Council noted the resignation of Leigh Stephens from the Council and that the District Council had been informed.

22. Councillor Reports

Cllr East reported to Council that he has met with the local PCSO regarding the speeding through the village (Cllr Gough pointed out that on the last pieces of data removed from the VAS a vehicle was travelling along Church Road at 82mph). The PCSO suggested that a Community Speedwatch Group was set up and a poster is going to be displayed around the village to ask for volunteers to join. **Action: Clerk**

Cllr Brobyn reported that she had attended the Latchen Rooms Committee Meeting, where their financial statement was presented.

Cllr Nicholas reported that he had reported the broken street signs around the village to the District Council.

Cllr Bick stated that he was having a meeting with County Councillor Philip Robinson regarding the state of the road surface outside the garages at Brookend.

23. Clerk's Report

The Clerk reported that she had received the papers back from the external auditors.

24. Accounts/Finance

a) Council agreed the following payments and receipts:

Payments made since last meeting

Payee	Details	Method	Amount	Power	Budget
AM Groundcare	Grass Cutting & bins	BACS (30/09/22)	£660.00	HA 1980 s96	Estate Management
April Seabrook	Salary	BACS (27/09/22)	£406.76	LGA 1972 s112(2)	Staff Costs
		TOTAL	£1,066.76		

Payments to be agreed at meeting

Payee	Details	Method	Amount	Power	Budget
Gallagher	Annual insurance premium	BACS (04/10/22)	£1,433.11	LGA 1972 s111	General Admin
Paul East	Redirecting brook work	BACS (04/10/22)	£350.00	LGA 1892 s8(1)(i)	Estate Management
GAPTC	Internal audit	BACS (04/10/22)	£195.00	LGA 1972 s111	General Admin
PATA	Payroll services	BACS (04/10/22)	£22.95	LGA 1972 s111	Staff Costs
HMRC	PAYE for September payroll	BACS (04/10/22)	£101.60	LGA 1972 s112(2)	Staff Costs
99 Web	Setting up & hosting website	BACS (04/10/22)	£270.00	LGA 1972 s111	Communications
		TOTAL	£2,372.66		

Receipts

09/09/22 Deposit	£80.00
09/09/22 Interest	£0.08
09/09/22 interest	£0.92
23/09/22 Precept	£12,600.00

b) Council were informed by the Clerk that the petty cash was yet to be arranged.

Action: Clerk

c) Council received the bank reconciliation for September 2022

d) Council received the budget versus spend report up to 30th September 2022

Council agreed to move £2,000 from the Youth budget, £1,000 from Bus Shelters (Estate Management) and £500 from Repayment of Loan so that there will be enough money in the trees budget to cover the quote, as agreed in item 8 & 12.

Council also agreed to move £800 from Sundries budget (General Admin) to Sundries (Estate Management).

e) Cllr Barker carried out the monthly financial checks of the Council's accounts on 3rd October 2022

25) SEPARATE BUSINESS

Pursuant to 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and press leave the meeting during the consideration of:

a) Council noted that the Clerk was offered an opportunity to join the pension scheme, which she declined.

There being no further business, the meeting closed at 9.30pm

SIGNED:

DATE: